Complete each field below to assess your organization’s commitment to preventing antibiotic ADEs. Download the [Plan-Do-Study-Act Worksheet](https://hqin.org/resource/plan-do-study-act-worksheet/) to assist in your improvement efforts.

| **What are your program strengths?** | | | |
| --- | --- | --- | --- |
| **What areas need improvement?** | | | |
| **Are you willing to commit to implementing or reviewing your existing huddle process with direct care staff?** | | | |
| **Question**  ***(Check the “Y” and/or “NI” box(es) to designate***  ***Yes and if the area Needs Improvement)*** | **Y** | **NI** | **Comments** |
| Does the medical record include documentation of clinical indication? |  |  |  |
| Is the order time limited? |  |  |  |
| Does the care plan and/or medication administration record (MAR) reflect special instructions related to antibiotic administration such as taking with food or water, infusing IV antibiotic over certain period of time, monitoring of drug levels, and other labs (as appropriate)? |  |  |  |
| Is there a system to ensure changes in condition are identified and assessed promptly, including an assessment of medications? |  |  |  |
| Is there a system to ensure lab results are appropriately communicated to the physician, including when panic levels are obtained? |  |  |  |
| For residents with liver or kidney disease, is there a system of additional monitoring to ensure antibiotics do not adversely affect kidney or liver function, i.e., additional lab work, monitoring intake/output? |  |  |  |

|  |  |  |  |
| --- | --- | --- | --- |
| **Question**  ***(Check the “Y” and/or “NI” box(es) to designate***  ***Yes and if the area Needs Improvement)*** | **Y** | **NI** | **Comments** |
| Is there a system to evaluate appropriate use of antibiotics, i.e., an antibiotic stewardship program? |  |  |  |
| For residents with risk factors for drug toxicity related to antibiotic use, does the care plan reflect interdisciplinary monitoring for signs/symptoms of adverse drug reactions to antibiotics? |  |  |  |
| Is there a system to ensure that dietary adjustments are made if needed when antibiotics are ordered? |  |  |  |
| Is there a system to ensure antibiotics are not given in conjunction with medications that impact their absorption (e.g., Milk of Magnesia)? |  |  |  |

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