

# Resident Vaccination Program QAPI Review

**Directions:** Use this tool as a guide in evaluating your organization’s resident vaccination program. This tool should be completed with input from the entire Quality Assurance and Performance Improvement (QAPI) team and organizational leadership. Assessment results will highlight areas for improvement in order to ensure program readiness in supporting resident vaccinations. You may find it beneficial to add notes in each section for future review.

*This tool is intended to be used as a QAPI review; it is not under the direction of CMS nor will its completion ensure regulatory compliance.*

Rate How Closely Each Statement Fits Your Organization (F887)	Not Started	Just Starting	On Our Way	Almost There	Doing Great
Our organization has developed policies directing how residents are screened for vaccination eligibility upon admission/re-admission. (CMS-20054)					
<p>Our organization has developed policies/procedures directing how residents/resident representatives are educated on vaccinations (such as the benefits and potential side effects). (CMS-20054)</p> <p><i>For vaccinations requiring multiple doses, our organization has developed a process to ensure residents/resident representatives again receive education on the benefits and potential side effects before being offered the vaccine. (CMS-20054)</i></p>					
Our organization has a system in place to determine resident eligibility for vaccinations in conjunction with the CDC and Advisory Committee on Immunization Practices (ACIP). (CMS-20054)					
Our organization has a tracking system in place to ensure all residents that are eligible for vaccination are offered. The tracking tool assists in determining the next date the resident may become eligible for vaccination and is routinely reviewed to ensure residents’ right to vaccine administration is supported. (CMS-20054)					
Our organization has a system in place for the procurement and administration of vaccines for residents that are eligible and approve of vaccination. (CMS-20054)					

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<p>Our organization has a system in place to document acceptance (consent) or refusal of vaccination. (CMS-20054)</p>					
<p>Our organization has a system in place to ensure the resident’s medical record contains documentation that indicates, at a minimum, the following:</p> <ul style="list-style-type: none"> <li>• The resident or resident representative was provided education regarding the benefits and potential risks associated with a vaccine, and</li> <li>• Each dose of vaccine administered to the resident, or</li> <li>• If the resident did not receive the vaccine due to medical contraindications or refusal. (QSO-21-19 NH, 5/11/21)</li> </ul>					
<p>Our organization has a system in place to document the reason why vaccination was not provided.</p> <p><i>If the vaccinations were not provided due to availability, our organization has a system in place to determine how vaccination and when vaccinations are to be administered when they are available. (QSO-21-19 NH, 5/11/21)</i></p> <p><i>If the vaccination was not provided, our organization has a system in place to determine how and when vaccinations are to be administered.</i></p>					
<p>Our organization recognizes that resident(s) and/or resident representative(s) may change their decision on vaccination status. As a result, our organization has developed practices inclusive of:</p> <ul style="list-style-type: none"> <li>• Periodically reviewing the resident/resident representative’s decision on vaccine administration</li> <li>• Ensuring education is available for the resident/resident representative on vaccinations</li> <li>• Ensuring the availability of vaccination to previously refused residents is accessible (CMS-20054)</li> </ul>					

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<p>Our organization has developed and maintained relationships with public health partners in support of the vaccination program.</p> <p><i>Public health partners may include local health departments, state health acquired infection disease groups, regional emergency management coalitions, pharmacy collaborators, etc.</i></p>					
<p>Our organization has regular meetings with our medical director and attending practitioners to discuss the vaccination program at the center to discuss challenges, opportunities, program development and outcomes.</p>					
<p>Our organization routinely reviews the vaccination program in the QAPI meeting.</p>					

## Resources

- [Interim Clinical Considerations for Use of COVID-19 Vaccines in the United States](#)
- [CMS-20054 Infection Prevention Control and Immunization, Survey Pathway](#)
- [CMS QSO-21-19-NH: Interim Final Rule – COVID-19 Vaccine Immunization Requirements for Residents and Staff](#)
- [CMS QSO-23-03-ALL: The Importance of Timely Use of COVID-19 Therapeutics](#)
- [Vaccinations/Immunizations Resources](#)
- [Vaccine Hesitancy/Misinformation Resources](#)