

ABC Hospital

Sepsis Committee Agenda

Date | time 2/22/2023 2:00 PM | **Location** Virtual or Building 1, Room 303

Meeting Facilitator: [e.g., Quality Director]

Executive Sponsor: [e.g., Chief Nursing Officer]

Clinical Champion: [Dr. Prevent Sepsis]

Read: [e.g., minutes from prior meeting]

Bring: [bundle compliance, RCA findings]

Attendees: [List attendees]

Agenda Items

Topic	Presenter	Time Allotted
<input type="checkbox"/> Purpose of meeting (<i>initial meeting</i>)	Committee Sponsor	5 minutes
<input type="checkbox"/> Patient Story and/or “Good Catch” (<i>start of each mtg.</i>)	Team	10 minutes
<input type="checkbox"/> Action plan review- (<i>status of open items, PDSA cycle</i>)	Quality Director	15 minutes
<input type="checkbox"/> Data review (<i>e.g., Sepsis bundle compliance, RCA findings</i>)	Analyst	15 minutes
<input type="checkbox"/> Opportunity review (<i>e.g., fluid resuscitation</i>) <ul style="list-style-type: none">• Current workflow	Quality Director	20 minutes
<input type="checkbox"/> Brainstorming evidence-based interventions	Clinical Champion	20 minutes
<input type="checkbox"/> Summary, Next steps (add to action plan)	Quality Director	5 minutes

Other Information

Missed Opportunities (Non-compliance):

Possible Reason/Cause	Proposed Solutions	Notes
Perceived Clinical Contraindication (e.g., CHF, RF)	See CMS measures specifications Create documentation prompt	
ED weight documentation (missing)		Clarify if BMI calculated primary care office visit can auto populate current visit.
ED weight documentation (estimated vs actual)	Not consistent. Only 2 scale stretchers.	Work with ED to brainstorm solutions.
EMS run sheet w/ fluid administration not in EMR	Evaluate if EMS software can integrate with EMR.	
Reported – “difficult to see what fluids have been given in the ER”	Create a handoff sheet from ED to inpatient. Work w/ IT to evaluate EMR options.	Include bedside ED and inpatient nurses

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