**Safe Linen and Laundry Management Competency Validation**

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| Type of validation: Return demonstration | ☐ Orientation  ☐ Annual  ☐ Other |

Employee Name: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Job Title: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

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| --- | --- | --- | --- | --- | --- |
| **Step to evaluate** | | **Yes/No/NA** | | **Comments** | |
| **Linen handling** | |  | |  | |
| Perform hand hygiene and wear gloves before handling soiled linens and use minimal agitation for linens  (standard precautions) | |  | |  | |
| Soiled linen is not carried against the body | |  | |  | |
| Ensure soiled linen placed in designated container | |  | |  | |
| Soiled linen is rolled and not shaken to prevent contamination of the air and surfaces | |  | |  | |
| Linens are not placed on the floor | |  | |  | |
| Contaminated linen is bagged/contained where collected and stored in the contaminated laundry area. Double bagging of soiled linen recommended. Bags of soiled linen must be labeled with the participant’s name. | |  | |  | |
| Soiled linen is placed into a clearly labeled, leak-proof container/bag. | |  | |  | |
| Contaminated and clean linens are transported in separate, covered carts/laundry baskets. | |  | |  | |
| If laundry chute in use, laundry bags are closed with no loose items | |  | |  | |
| Transport clean linens to patient care areas on designated carts or containers that are regularly (e.g., at least once daily) cleaned with EPA approved disinfection | |  | |  | |
| Store and transport clean linens in a manner that prevents risk of contamination by dust, debris, soiled linens, or other soiled items (linen carts should be covered) | |  | |  | |
| **Linen and laundry handling in laundry room/laundry areas** | **Yes/No/NA** | | **Comments** | |
| Ensure laundry equipment is used and maintained according to manufacturer’s instruction |  | |  | |
| Launder soiled linens from participant care areas in a designated area which should:   * be a dedicated well-ventilated space for performing laundering of soiled linen * have a designated area/separation between the soiled linen and clean linen storage areas * have a schedule for routine cleaning of both soiled and clean linen handling areas as well as routine cleaning of vents and removal of lint accumulation * not contain any food, beverage, or personal items * have floors and walls made of durable materials that can withstand the exposures of the area (e.g., large quantities of water and steam) * have proper PPE, handwashing sink, and/or hand sanitizer available. |  | |  | |
| Personal protective equipment practices for laundry staff:   * Practice hand hygiene before application and after removal of PPE * Wear tear-resistant reusable rubber gloves when handling and laundering soiled linens * If there is a risk of splashing, laundry staff should always wear gowns or aprons and face protection (face shield or goggles) when laundering soiled linens |  | |  | |
| Follow instructions from the washer/dryer manufacturer |  | |  | |
| Use hot water (at least 160 degrees F) and an approved laundry detergent |  | |  | |
| Dry linens completely in a commercial dryer |  | |  | |

Provided immediate feedback of observation: YES / NO

Staff Signature: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Validator Signature: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Date: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_