**Safe Linen and Laundry Management Competency Validation**

|  |  |
| --- | --- |
| Type of validation: Return demonstration |  ☐ Orientation ☐ Annual ☐ Other |

Employee Name: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Job Title: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

|  |  |  |
| --- | --- | --- |
|  **Step to evaluate**  | **Yes/No/NA**  | **Comments**  |
| **Linen handling**  |  |  |
| Perform hand hygiene and wear gloves before handling soiled linens and use minimal agitation for linens (standard precautions)  |  |  |
| Soiled linen is not carried against the body  |  |  |
| Ensure soiled linen placed in designated container  |  |  |
| Soiled linen is rolled and not shaken to prevent contamination of the air and surfaces |  |  |
| Linens are not placed on the floor  |  |  |
| Contaminated linen is bagged/contained where collected and stored in the contaminated laundry area. Double bagging of soiled linen recommended. Bags of soiled linen must be labeled with the participant’s name.  |  |  |
| Soiled linen is placed into a clearly labeled, leak-proof container/bag.  |  |  |
| Contaminated and clean linens are transported in separate, covered carts/laundry baskets. |  |  |
| If laundry chute in use, laundry bags are closed with no loose items  |  |  |
| Transport clean linens to patient care areas on designated carts or containers that are regularly (e.g., at least once daily) cleaned with EPA approved disinfection  |  |  |
| Store and transport clean linens in a manner that prevents risk of contamination by dust, debris, soiled linens, or other soiled items (linen carts should be covered)  |  |  |
| **Linen and laundry handling in laundry room/laundry areas**  | **Yes/No/NA**  | **Comments**  |
| Ensure laundry equipment is used and maintained according to manufacturer’s instruction  |  |  |
| Launder soiled linens from participant care areas in a designated area which should: * be a dedicated well-ventilated space for performing laundering of soiled linen
* have a designated area/separation between the soiled linen and clean linen storage areas
* have a schedule for routine cleaning of both soiled and clean linen handling areas as well as routine cleaning of vents and removal of lint accumulation
* not contain any food, beverage, or personal items
* have floors and walls made of durable materials that can withstand the exposures of the area (e.g., large quantities of water and steam)
* have proper PPE, handwashing sink, and/or hand sanitizer available.
 |  |  |
| Personal protective equipment practices for laundry staff: * Practice hand hygiene before application and after removal of PPE
* Wear tear-resistant reusable rubber gloves when handling and laundering soiled linens
* If there is a risk of splashing, laundry staff should always wear gowns or aprons and face protection (face shield or goggles) when laundering soiled linens
 |  |  |
| Follow instructions from the washer/dryer manufacturer  |  |  |
| Use hot water (at least 160 degrees F) and an approved laundry detergent  |  |  |
| Dry linens completely in a commercial dryer  |  |  |

Provided immediate feedback of observation: YES / NO

Staff Signature: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Validator Signature: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Date: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_