Ice Machine Checklist

Name:

Date:

Location/Unit:

| Prevention Component | Practi | Practice Performed | | Comments |
|--|--------|--------------------|-----|----------|
| revention component | Yes | No | N/A | comments |
| A fresh, clean cup is used to obtain ice (drinkware is not brought back to the ice machine once it has been used) | | | | |
| Staff wash hands prior to using the ice machine | | | | |
| Hand sanitizing is readily available near the ice machine | | | | |
| Access to ice machines is limited (prevents visitors and others from inadvertently spreading infection by not washing their hands before using the machine or placing a used cup under the lever) | | | | |
| Hand sanitizer is readily available in cafeterias, dining rooms, or other public areas that have an ice machine or ice bin | | | | |
| Ice scoops are handled once and not stored in the ice bin | | | | |
| When not in use, the scoop is stored in a clean container outside of the ice bin | | | | |
| Ice scoops are disinfected at least daily with the facility approved disinfectant (or are disinfected by placing it in a commercial dishwashing machine and running it along with dishware) | | | | |
| The ice machine is cleaned weekly Soap and water is used to clean high-touch surfaces of the ice machine (dispensing button and levers, bin doors, handles, etc.) The area is rinsed with water | | | | |
| The ice machine is disinfected weekly After cleaning, an EPA-registered disinfectant is used on the area Directions on the label are followed (dilution rates, contact times, etc.) After the contact time has elapsed, the area is rinsed with water | | | | |



| Prevention Component | Practice Performed | | | Comments |
|---|--------------------|----|-----|----------|
| | Yes | No | N/A | comments |
| The ice machine is sanitized weekly An EPA-registered sanitizer is used on the surface (Note: many disinfectants double as sanitizers at a lower dilution rate) The instructions for "sanitizing" on the label are followed The solution is allowed to air dry | | | | |
| Ice machines are on a preventive maintenance schedule as per manufacturers recommendation | | | | |

Use N/A if (a) non-applicable or (b) not assessed.

General Comments

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