

Injection Safety Checklist

Name:

Date:

Location/Unit:

Prevention Component	Practice Performed			Comments
	Yes	No	N/A	
Proper hand hygiene (using alcohol-based hand rub or soap and water) is performed before administering medications.				
Injections are prepared using aseptic technique in a clean area free from contamination or contact with blood, body fluids or contaminated equipment.				
Needles and syringes are used for only one patient/resident, including manufactured prefilled syringes and cartridge devices such as insulin pens.				
The rubber septum on a medication vial is disinfected with alcohol prior to piercing.				
Medication vials are entered with a new needle and a new syringe, even when obtaining additional doses for the same patient/resident.				
Single-dose or single-use medication vials, ampules, and bags or bottles of intravenous solution are used for only one patient/resident.				
Medication administration tubing and connectors are used for only one patient/resident.				
Multi-dose vials are dated when they are first opened and discarded within 28 days unless the manufacturer specifies a different (shorter or longer) date for that opened vial. <i>Note: This is different from the expiration date printed on the vial.</i>				
Multi-dose vials are dedicated to individual patients/residents whenever possible.				
Multi-dose vials to be used for more than one patient/resident are kept in a centralized medication area and do not enter the immediate patient/resident area (e.g., patient/resident room). <i>Note: If multi-dose vials enter the immediate patient/resident treatment area, they should be dedicated for single-patient use and discarded immediately after use.</i>				

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	Yes	No	N/A	
If contamination of a vial or multi-dose vial is suspected, the vial is not used and disposed of according to facility policy.				
Safety needles/syringes were used. If safety needles/syringes were not used, needles were not recapped.				
All sharps are disposed of in puncture-resistant sharps containers.				
Sharps containers are replaced when the fill line is reached.				
Proper hand hygiene, using alcohol-based hand rub or soap and water, is performed after administering medications.				

Use N/A if (a) non-applicable or (b) not assessed.

The above Injection Safety checklist items are a subset of items from the Centers for Disease Control and Prevention (CDC).

General Comments